## Detailed Charter for RIFM Advisory Committee

<table>
<thead>
<tr>
<th>Members</th>
<th>Inception Date</th>
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</thead>
<tbody>
<tr>
<td>Jim Romine (Chair), Anne Marie Api, Ben Smith, Boris Mueller, Catherine Gadras, Frank A. Jones, Greg Adamson, Kevin Renskers, Kristin Radke, Matthias Vey, Peter Cadby, Jane Rose, Shawn Blythe, Vernoique Scailteur (Michal Makuwa), Alan Obiston, Taiwo Koyejo</td>
<td>22/02/2016</td>
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### Mandate
Advise and consult on strategic issues related to RIFM programs

### Value to the Fragrance Industry
Representing the most senior technical leaders in product safety among key RIFM member companies, the Advisory Committee provides advice and counsel to the president on all scientific programs and issues that assures relevant and responsive service to the fragrance industry and its customers within the scope of the RIFM mission.

### Scope of activity
1. Input on safety program process & progress
2. Consult on draft safety assessments
3. Input on RIFM research program directions

### Governance
1. Provides advice and guidance to RIFM President
2. President maintains discretion to act on Advisory Committee input subject to board guidance
3. Receives and considers issues escalated from RIFM Core Teams

### Key processes & decisions

<table>
<thead>
<tr>
<th>Key processes</th>
<th>Decision rights</th>
<th>Parameters for Success</th>
<th>KPIs</th>
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| • Meets four times per year in advance of RIFM board meeting  
• RIFM board presentations when required | • Meeting scheduling  
• Membership terms and selection | • Committee member meeting participation  
• Active representation of the fragrance industry for the collective benefit of all RIFM members  
• Proactive communication of relevant RIFM issues within the member’s company | |

### Key interfaces / handoffs with organization

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| • IFRA Global and Regional  
• IOFI  
• IFEAT | • IFRANA  
• FEMA  
• EFEO | RIFM stakeholders (member companies, regulatory authorities, and fragrance customers and consumers) benefit from the RIFM safety assessment program which is, in turn, enhanced by the advice of the Advisory Committee. |

### Parameters for Success

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<tr>
<td>Financial Targets</td>
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<tr>
<td>None</td>
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### Source of stakeholder advantage

RIFM stakeholders (member companies, regulatory authorities, and fragrance customers and consumers) benefit from the RIFM safety assessment program which is, in turn, enhanced by the advice of the Advisory Committee.